

**Oxford Academy & Central School Board of Education
Reorganizational Meeting
July 7, 2020**

Mrs. Rice called the meeting to order at 10:00 a.m.

Call to Order

Mrs. Rice led those present in the flag salute.

Flag Salute

Additions: None

Additions/

Deletions: None

Deletions

Present were Trustees: Timothy O'Brien, Julie Gates, John Godfrey, Nathaniel Emerson and Betsy Locke.

Present

Superintendent

John Hillis

Business Administrator

Joseph Gugino

District Clerk

Michele Rice

High School Principal

Dawn Hover

Middle School Principal

Gregory Lehr

Primary School Principal

Brian Collier

Visitors

None

Visitors

Mrs. Rice called for president nominations. Mrs. Gates nominated Mr. O'Brien, seconded by Mr. Godfrey. Yes-5, No-0. Motion carried.

**President
Nomination**

Mrs. Rice called for vice president nominations. Mr. O'Brien nominated Mrs. Gates, seconded by Mr. Godfrey. Yes-5, No-0. Motion carried.

**Vice
President
Nomination**

Oaths of Office were taken.

Oaths

Mrs. Gates made a motion, seconded by Mr. Godfrey to approve resolution G1. Yes-5, No-0, Motion carried.

07-20(1) G1

BE IT RESOLVED: that the Oxford Academy & Central School Board of Education does hereby approve the below appointments and authorizations for the 2020-2021 school year effective through the 2021-2022 Reorganizational Meeting.

**Yearly
Appointments**

1. Superintendent - John Hillis
2. Clerk of the Board - Michele Rice
3. Clerk Pro-Tem - John Hillis
4. Treasurer - Joseph Gugino
5. Deputy Treasurer(s) - Board President, Secretary to the Superintendent
6. Tax Collector - NBT Bank, N.A.
7. Tax Roll Extended - Chenango County Real Property Tax Service & Print Bills
8. Purchasing Agent - John Hillis
9. Safeguard of all Fixed Assets - John Hillis
10. Attendance Officer - John Hillis
11. Chief Information Officer - Jennifer Davis
12. Supervisors of School Building Register of Attendance:
 - Primary School - Cynthia Solyian
 - Middle School - Audrey Clinton
 - High School - Susanna Colquitt

13. Advisory Council - DCMO BOCES Career and Technical Education Advisory Council
14. Internal Claims Auditor - DCMO BOCES
15. External Auditor - Insero & Co
16. Bond Counsel - Bond, Schoeneck & King, LLP
17. School Physician - Mary Imogene Bassett Hospital Health Care
18. Official Newspaper - The Evening Sun (Norwich, NY)
19. Official Depository-

<u>Institution</u>	<u>Maximum Limits</u>
NBT Bank, N.A.	\$15,000,000
JP Morgan Chase Bank	\$15,000,000
Bank of America	\$20,000,000
Alliance Bank, N.A.	\$ 5,000,000
MBIA Investors (Class)	\$15,000,000
BOCES Cooperative Investment Services	\$15,000,000
20. Auditors of Classroom Accounts - Joseph Gugino and Matthew Dorman
21. Extra Classroom Accounts Treasurer - Matthew Dorman
22. Extra Classroom Accounts Co-Signer - Brian Collier
23. School Attorneys - Hogan, Sarzynski, Lynch, Surowka, DeWind, & Gregory, LLP
24. Approve Budget Transfers - John Hillis
25. Approve Change/Field Orders under \$20,000 - John Hillis
26. Approve Conference Attendance - John Hillis
27. Bonding Authorization - Treasurer, Tax Collector, Deputy Treasurer and Business Administrator-\$1,000,000
Internal Auditor- \$1,000,000
All Others: \$100,000
Extracurricular - \$50,000
28. Authorize Disposals - John Hillis
29. Mileage Reimbursement Rate - \$.25 per mile, \$.57.5 per mile if no school vehicle is available
30. Approve Substitute Rates -

<u>Uncertified Teachers-\$90/Day</u>
<u>Certified Teachers-\$95/Day</u>
<u>Retired Teachers-\$110/Day</u>
<u>Support Staff - \$11.80/Hr.</u>
<u>Typist Substitutes - \$85/Day</u>
<u>Bus Drivers - \$15.00/Hr. – Minimum 2 Hrs. (\$18.00 for summer runs)</u>
<u>Registered Nurse-\$100/Day</u>

Long-term Substitutes

 - Retired Teacher \$225.00 per day
 - Certified/Non-Certified \$195.00 per day

Long-term substitutes will plan and perform the duties of a certified teacher. The compensation rate will not begin until the long-term substitute begins the duties and takes full control of the classroom. (The regular substitute teacher pay will apply while working with the certified teacher, preparing for his/her leave, to avoid overlapping of pay/service.)
31. Approve Federal and State Programs - Title I, Title II, Title IV, NCLB Title VI, IDEA Part B Section 611, IDEA Part B, Section 619, National School Lunch, National School Breakfast and Surplus Food, Universal Pre-K
32. Use/Rental of School Facilities - per Policy
33. Payroll Certification - John Hillis
34. Authorization to Establish Petty Cash & Change Funds
 Middle School - Teresa Morley-\$50.00

School Lunch Change Fund - Debra Morris -\$75.00

District Office - Joseph Gugino-\$100.00

35. Records Management Officer - Hope Crawford
36. Records Access Officer - Joseph Gugino
37. Legislative Liaison - John Hillis
38. District Dignity for all Students Act Coordinators - Brian Collier, Gregory Lehr, Dawn Hover
39. Compliance Officers - Dawn Hover and John Hillis
40. District Liaison for the Education of Homeless Youth - Gregory Lehr
41. Medicaid Compliance Officer - Gregory Lehr
42. 504 ADA Compliance Officer - Gregory Lehr
43. Migrant Student Officer - Dawn Hover
44. Foster Care Point of Contact - Dawn Hover
45. Census Enumerator - Carly Hendricks
46. ESL (English as a Second Language) Coordinator - Dawn Hover
47. Mentor Coordinator - Dawn Hover
48. AIS/RIT Coordinator - Brian Collier
49. District HIPPA Privacy Officer - Brian Collier
50. Delinquent Youth Liaison - Gregory Lehr
51. Data Protection Officer - Jennifer Davis
52. District Hearing Officer - Carl Koenig
53. Asbestos Designee - Mark Hodge
54. Chemical Hygiene Officer - Mark Hodge
55. Board of Education Meeting Nights - 1st Monday for Regular Meetings
56. Board Committees - Buildings and Grounds, Personnel & Negotiations, Transportation, Policy & Goals, and Finance

Mrs. Gates made a motion, seconded by Mrs. Locke to approve resolution G2. Yes-5, No-0, Motion carried.

07-20(1) G2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby appoint the Board Committee Members for the 2020-2021 school year as follows:

**BOE
Committees**

Building & Grounds:	Julie Gates	Timothy O'Brien
Transportation:	Julie Gates	Timothy O'Brien
Personnel & Negotiations:	Timothy O'Brien	Nathaniel Emerson
Policy & Goals:	John Godfrey	Betsy Locke
Finance:	Betsy Locke	John Godfrey
Representative for District-Shared Decision Making Teams:	Nathaniel Emerson	
Chenango County School Board Association Representative:	Betsy Locke	

Mrs. Gates made a motion, seconded by Mr. Godfrey to approve resolution G3. Yes-5, No-0, Motion carried.

07-20(1) G3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Audit Committee Membership for the 2020-2021 school year as follows:

**Audit
Committee**

Julie Gates	Board Member
John Godfrey	Board Member
Mary Branham	Community Member

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve resolutions G4-G14 and G16-G25. Yes-5, No-0, Motion carried.

07-20(1) G4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Secretary to the Superintendent, Board President and/or Business Administrator to sign checks in the absence of the District Treasurer.

Sign Checks

07-20(1) G5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to enter into contracts for services on behalf of the Oxford Academy & Central School District.

Enter into Contracts

07-20(1) G6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does and hereby agrees that the district shall provide legal counsel and indemnify to its members, officers, the superintendent of schools, and school building and district administrators against all uninsured financial loss arising out of any proceedings, claim, demand suit, judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while said member, officer, superintendent, building administrator or district administrator is acting within the scope of his/her employment or at the direction of the Board of Education and in addition that this clause is continued in the employment contracts of the superintendent, school building and school district administrators.

Legal Counsel & Indemnify

07-20(1) G7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board of Education of the Oxford Academy and Central School District hereby adopts, in full, the coverage provided by Section 18 of the New York Public Officers Law. This coverage shall not supplant any existing protection and/or coverage provided by any other section of law, but shall add to and supplement such existing coverage.

NY Public Officers Law Coverage

07-20(1) G8

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board hereby re-adopt all existing Policies.

Policies

07-20(1) G9

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby adopt the 2020-2021 Board Meeting Schedule as presented.

2020-21 BOE Meeting Schedule

07-20(1) G10

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the student awards checking account, used for academic and scholastic achievement awards funded by donations from businesses and community activities, to carry a zero balance upon the disbursement of such awards to eliminate the account from being closed.

Student Awards Account

07-20(1) G11

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the authorization of the following employees to use a district-owned cellular telephone as per Board policy.

District-Owned Cellular Phones

- John Hillis** - Superintendent
- Joseph Gugino** - Business Manager
- Brian Collier** - Primary School Principal
- Gregory Lehr** - Middle School Principal/Director of Special Programs
- Dawn Hover** - High School Principal
- Timothy Davis** - Athletic Director

- Mark Hodge - Superintendent of Buildings & Grounds
- Jennifer Davis - Computer Technician
- Dennis Carey - Head Bus Driver (PT)
- Edward Holmquist - MS Transition Coordinator

07-20(1) G12

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following CSE/CPSE Committee, Sub-Committee, and 504 Committee Members for the 2020-2021 school year.

CSE/CPSE Committee Members:

- Gregory Lehr - CSE Chair/Director of Special Programs
- Jennifer Ostrom - CSE/CPSE Chair Backup
- Jennifer Ostrom - School Psychologist

CSE/CPSE Sub-Committee Members:

- Gregory Lehr - CSE/CPSE Chair/Director of Special Programs
- Jennifer Ostrom - CSE/CPSE Chair Backup
- Jennifer Ostrom - School Psychologist

504 Committee Members:

- Gregory Lehr - 504 Chair/Director of Special Programs
- Jennifer Ostrom - 504 Chair Backup
- Jennifer Ostrom - School Psychologist

**CSE/CPSE
Sub & 504
Committee
Members**

07-20(1) G13 Engineering, Biomedical Equipment and Supplies

BE IT RESOLVED: WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS, other BOCES organizations, and the Monroe 2-Orleans BOCES (the “BOCES”) during the 2020-2021 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the Oxford Academy & Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its rights and responsibilities should it elect to participate in the joint bidding of the Commodities; and

BE IT RESOLVED, that the Board of Education hereby appoints the superintendent of designee to represent it in all matters related above; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid item purchases according to the recommendations of the BOCES if such award is in the best interest of the school district.

**Engineering,
Biomedical
Equip &
Supplies**

07-20(1) G14

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools and the Cafeteria Manager, that this Board does hereby accept and award the bid for Milk deliveries to Bill Brothers Dairy and Ice Cream deliveries Hershey’s Ice Cream, for the 2020-2021 school year as per DCMO BOCES’s Milk and Ice Cream Bid.

**Milk Bid
Ice Cream
Bid**

07-20(1) G16

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby award the bid for the furnishing of Transportation Maintenance Services for the 2020-2021 school year to Leonard Bus Sales, Inc., located at 4 Leonard Way, Deposit, New York at a cost of \$161,895.32 plus an hourly rate of \$59.37 for maintenance of extra fleet vehicles.

**Transportation
Services**

07-20(1) G17

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Transportation Contracts between Greene Central School District and Oxford Academy & Central School District for Greene to transport Oxford students and for Oxford to transport Greene students for the 2020-2021 school year.

Transportation
Contracts
Greene

07-20(1) G18

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the use of the Oxford Academy and Central School as part of the Bida Home for Adults disaster plan. The Board of Education also approves the use of the Oxford Academy and Central School facilities and fleet.

Bida Home

07-20(1) G19

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the use of the Oxford Academy and Central School as part of the New York State Veterans Home disaster plan. The Board of Education also approves the use of the Oxford Academy and Central School facilities and fleet.

NYS
Veterans
Home

07-20(1) G20

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby agree to retain MANG Insurance Agency LLC., (MANG) to broker the business and other insurance needs. The District, with the guidance of MANG, will periodically obtain insurance coverage carrier quotes to assure competitive pricing.

Insurance
Coverage
MANG

07-20(1) G21

BE IT RESOLVED THAT Gregory Lehr, Dawn Hover and Brian Collier are hereby certified as Qualified Lead Evaluators of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

Qualified
Lead
Evaluators
Classroom
Teachers

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the Oxford Academy and Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- (5) Application and use of the assessment tools that the Oxford Academy and Central School District utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Oxford Academy and Central School to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the Oxford Academy and Central School District to evaluate a classroom teacher under 8 NYCRR §30-2, including:
 - (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and
 - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by

8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
This certification has been issued in accordance with the process for certifying lead evaluators described in the Oxford Academy and Central School District’s annual professional performance review plan.

07-20(1) G22

BE IT RESOLVED THAT John Hillis is hereby certified as a Qualified Lead Evaluators of building principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

**Qualified
Lead
Evaluators
Principals**

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the Oxford Academy and Central School District for use in the evaluation of building principals, including training on the effective application of such rubric to observe a building principal’s practice;
- (5) Application and use of the assessment tools that the Oxford Academy and Central School District utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Oxford Academy and Central School to evaluate its principals;
- (7) The scoring methodology utilized by the Department and the Oxford Academy and Central School District to evaluate a building principal under 8 NYCRR §30-2, including:
 - (a) how scores are generated for each subcomponent and the composite effectiveness score of principals, and
 - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
- (8) Specific considerations in evaluating building principals of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
This certification has been issued in accordance with the process for certifying lead evaluators described in the Oxford Academy and Central School District’s annual professional performance review plan.

07-20(1) G23 COOPERATIVE PURCHASING 2020-2021

**Cooperative
Purchasing**

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and
WHEREAS, The Oxford Academy & Central School is desirous of participating with other districts in the Delaware-Chenango- Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and
WHEREAS, The Oxford Academy & Central School wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf, therefore;
BE IT RESOLVED, That the Board of Education of Oxford Academy & Central School hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all

matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Oxford Academy & Central School hereby authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Oxford Academy & Central School agrees to (1) assume it's equitable share of the cost of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

07-20(1) G24 FOOD & CAFETERIA SUPPLIES

2020-2021

**Food &
Cafeteria
Supplies**

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including, but not limited to, food and paper items, and

WHEREAS, The Oxford Academy & Central School is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Oxford Academy & Central School wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED, That the Board of Education of the Oxford Academy & Central School hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the Oxford Academy & Central School authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Oxford Academy & Central School agrees to (1) assume it equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

07-20(1) G25 GENERIC

2020-2021

Generic

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Oxford Academy & Central School is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Oxford Academy & Central School wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information of their Board of Education who will make the awards; therefore;

BE IT RESOLVED, That the Board of Education of the Oxford Academy & Central School hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the Oxford Academy & Central School authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Oxford Academy & Central School agrees to (1) abide by majority decisions of the participating district on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Minutes

Approve Minutes

Mrs. Locke made a motion, seconded by Mrs. Gates to approve the meeting minutes of June 1, 2020, and acknowledge June 16, 2020 voting results. Yes-5, No-0, Motion carried.

Reports/Presentations

None

Leadership Team Updates

Mr. Lehr reported the summer catalyst program has started. A box of activities was created and delivered to the current 13 students enrolled. Report cards were mailed and the reopening committees continue to meet.

Ms. Hover reported making phone calls and sending letters trying to collect loaned technology equipment. The HS student handbook is all set and she is currently working on teacher duties and scheduling. The reopening health and safety committee has met and PPE equipment has been ordered. Ms. Hover reported 55 course failures with 24 students enrolled for virtual summer school through BOCES. The guidance office is handling students needing to repeat courses.

Mr. Collier stated a survey was sent to parents and faculty. Questions included wearing masks, whether parents would send their students to school if/when it reopens, etc. Once the results are in they will be shared. He reported receiving a lot of comments.

Mr. Hillis noted the graduation rate went up almost 10 points. He also talked about face masks and the option of having parents supply masks for their students to help with costs. More information will be gather from the survey.

MS Update

HS Update

PS Update

Public Comment

None

Superintendent's Report

Capital Project Update – Mr. Hillis reported no new surprises. The new bus facility road access survey was completed and has been sent to Mr. Lawrence for the town board to review. He reported tabletops for the HS science room may not be installed until October due to product backorder. Construction meetings continue to go well. The scope for security cameras is at SED. The district is working on an addition to the air handling systems that kills 99.9 percent of COVID, flu, and various viral infections. The initial cost (\$100,000) will be presented to run through FEMA. If denied the district will be aided 90 percent on the cost. The district is also ordering desk shields for all offices.

Reopening Committees Update – All committees have met and are at a standstill until additional guidance from the state is provided. The district has ordered enough supplies to get through the first few months of school. Parents and faculty will be surveyed for their input on reopening.

Capital Project Update

Reopening Committees Update

Communications

The BOE acknowledged communications from Mr. Diamond, Mr. Laskowski and Insero & Co.

Correspondence

Board Committee Reports

Scheduling BOE committee meetings will occur before the next BOE meeting.

BOE Committees

Old Business

None

New Business

Mrs. Gates made a motion, seconded by Mrs. Locke to approve resolutions G26-G28. Yes-5, No-0, Motion carried.

07-20(1) G26

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Occupational Therapy Contract with United Developmental Therapeutics effective September 1, 2020 through August 30, 2021.

**Occupational
Therapy
Contract**

07-20(1) G27

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Bassett Medical Center Health Care Sports Medicine Program Agreement for the 2020-2021 school year.

**Bassett
Sports
Medicine
Services
Agreement**

07-20(1) G28

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Bassett Medical Center Health Care Physician Services Program Agreement for the 2020-2021 school year.

**Bassett
Health Care
Physician
Services
Agreement**

Mr. Godfrey made a motion, seconded by Mrs. Gates to approve resolutions G29-G35. Yes-5, No-0, Motion carried.

07-20(1) G29

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

**Extracurricular
Account
Report
April 2020**

April 2020 \$56,434.62

07-20(1) G30

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

**Extracurricular
Account
Report
May 2020**

May 2020 \$56,434.62

07-20(1) G31

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for April 2020.

**Internal
Claims
Auditor
Report
April 2020**

07-20(1) G32

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for May 2020.

**Internal
Claims
Auditor
Report
May 2020**

07-20(1) G33

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurers Report for February 2020 as given.

**Treasurers
Report
February
2020**

07-20(1) G34

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurers Report for April 2020 as given.

**Treasurers
Report
April 2020**

07-20(1) G35

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the DCMO BOCES billings (contract invoices) for services rendered for May 2020 and June 2020 AS7, eBay, and Print Shop Supply Order for Absentee Ballots totaling \$718,808.55.

**BOCES
Invoices**

Personnel

Mrs. Gates made a motion, seconded by Mrs. Locke to approve resolutions C1-C10. Yes-5, No-0, Motion carried.

07-20(1) C1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Memorandum of Agreement (MOA) with the Oxford Administrator’s Association as presented.

**MOA
Administrators
Association**

07-20(1) C2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Amy Glozik’s** letter of resignation from her position of Special Education Teacher, effective June 30, 2020.

**Special Ed
Resignation
A. Glozik**

07-20(1) C3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **D. Gordon Daniels’** letter of resignation from his position of Interim High School Principal, effective June 30, 2020.

**Interim
Principal
Resignation
G. Daniels**

07-20(1) C4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby amend resolution 06-19(1) C3 from the June 3, 2019 meeting minutes as follows:

**Amend
Resolution
06-19(1) C3**

High School Advisors	Advisor Name(s)	Stipend
Student Government	Jonathan Rogers and Booker Davis	\$1,474.00 Each

07-20(1) C5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Summer Bridge Online Program and the following stipend positions for July 2020.

**Summer
Bridge
Online
Program**

<u>Name</u>	<u>Stipend</u>	<u>Time</u>
Edward Holmquist	\$960.00	(4 weeks)
Kimberly Bohannon	\$960.00	(4 weeks)

07-20(1) C6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the 2020-2021 contract amendments of **John Hillis**, Superintendent, as presented, retroactive to July 1, 2020.

**Amend
Superintendent’s
Contract**

07-20(1) C7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby affirm the 2020-2021 contract of non-represented staff member **Joseph L. Gugino**, School Business Administrator, as presented, reactive to July 1, 2020.

**School
Business
Administrator
Contract**

07-20(1) C8

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve **Kimberly Boyer** as Medicaid Reimbursement Coordinator for the 2020-2021 school year, at a stipend of \$2,000.00.

**Medicaid
Reimbursement
Coordinator
K. Boyer**

07-20(1) C9

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve **Timothy Davis** as Athletic Director for the 2020-2021 school year, at a stipend of \$14,753.00.

**Athletic
Director
T. Davis**

07-20(1) C10

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve **Matthew Dorman** as Student Finance Advisor for the 2020-2021 school year, at a stipend of \$5,328.00.

**Student
Finance
Advisor
M. Dorman**

Mr. Emerson made a motion, seconded by Mrs. Gates to approve resolutions UC1–UC3. Yes-5, No-0, Motion carried.

07-20(1) UC1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve paying the following individual \$12.50 per hour to clean school buses during the summer from June 27, 2020 through September 1, 2020.

**School Bus
Cleaners**

**Joanne Dean
Kimberly Miller
Barbara Sabines
Debra Wiggins**

07-20(1) UC2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Audrey VanDeusen’s** letter of resignation from her position of Part-time Food Service Helper retroactive to June 30, 2020.

**Food Service
Resignation
A. VanDeusen**

07-20(1) UC3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby affirm the 2020-2021 contracts of the following non-represented staff: **Michele Rice, Hope Crawford, Debra Morris, Mark Hodge, Jennifer Davis, and Dennis Carey**, as presented, retroactive to July 1, 2020.

**Non-
Represented
Contracts**

Planning

Mr. O’Brien noted the following reminders.

- July 14, 2020 – District Goals Meeting, Zoom @ noon
- August 3, 2020 – Regular BOE Meeting, Zoom @ noon

Reminders

Public Comment

None

BOE Member Comments/Concerns

Mr. Godfrey thanked Tim and Julie for keeping the BOE running smoothly. He applauded the graduation ceremony video but stated the awards/scholarship notation at the end could have gone slower. He suggested sending a thank you to those involved with the ceremony.

**BOE
Comments**

At 10:39 a.m., Mrs. Gates made a motion, seconded by Mrs. Locke to enter into executive session for the purpose of other matters made confidential by state or federal law and of

**Executive
Session**

collective
negotiations

and the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried. Ms. Hover and Mr. Lehr were invited to attend.

Mrs. Gates made a motion, seconded by Mrs. Locke to appoint Mr. Hillis Clerk Pro Tem. Yes-5, No-0, Motion carried.

**Clerk Pro
Tem**

At 10:43 a.m., Ms. Hover and Mr. Lehr were excused from the meeting.

Excused

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve the CSE minutes. Yes-5, No-0, Motioned Carried.

CSE Minutes

At 11:08 a.m., Mrs. Gates made a motion, seconded by Mr. Emerson to come out of executive session.

**Come out of
Executive
Session**

There being no further action to come before this Board, Mrs. Gates made a motion, seconded by Mr. Godfrey to adjourn. Yes-5, No-0, Motion carried.

**Meeting
Adjourned**

Meeting adjourned at 11:09 a.m.



Michele D. Rice
District Clerk

